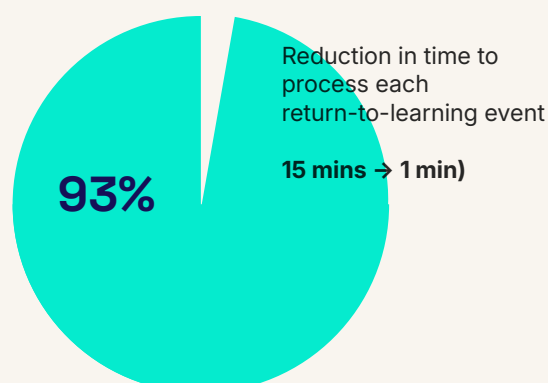
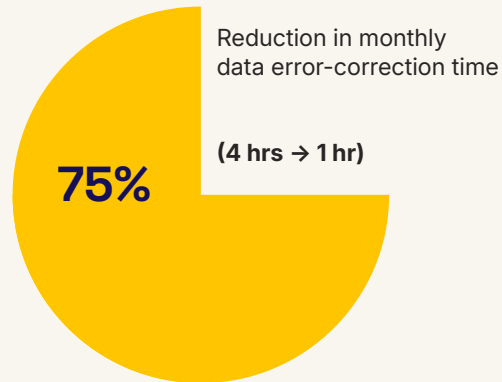
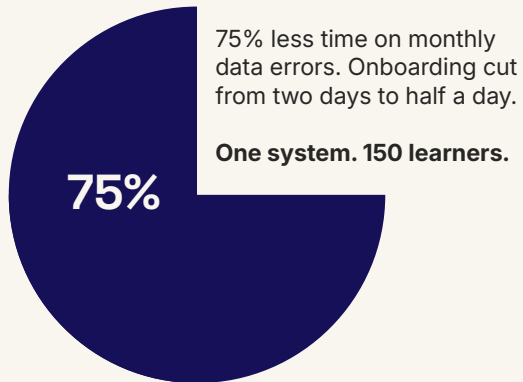




Case study

How Lancashire Teaching Hospitals NHS Foundation Trust transformed its apprenticeship data management with Onefile

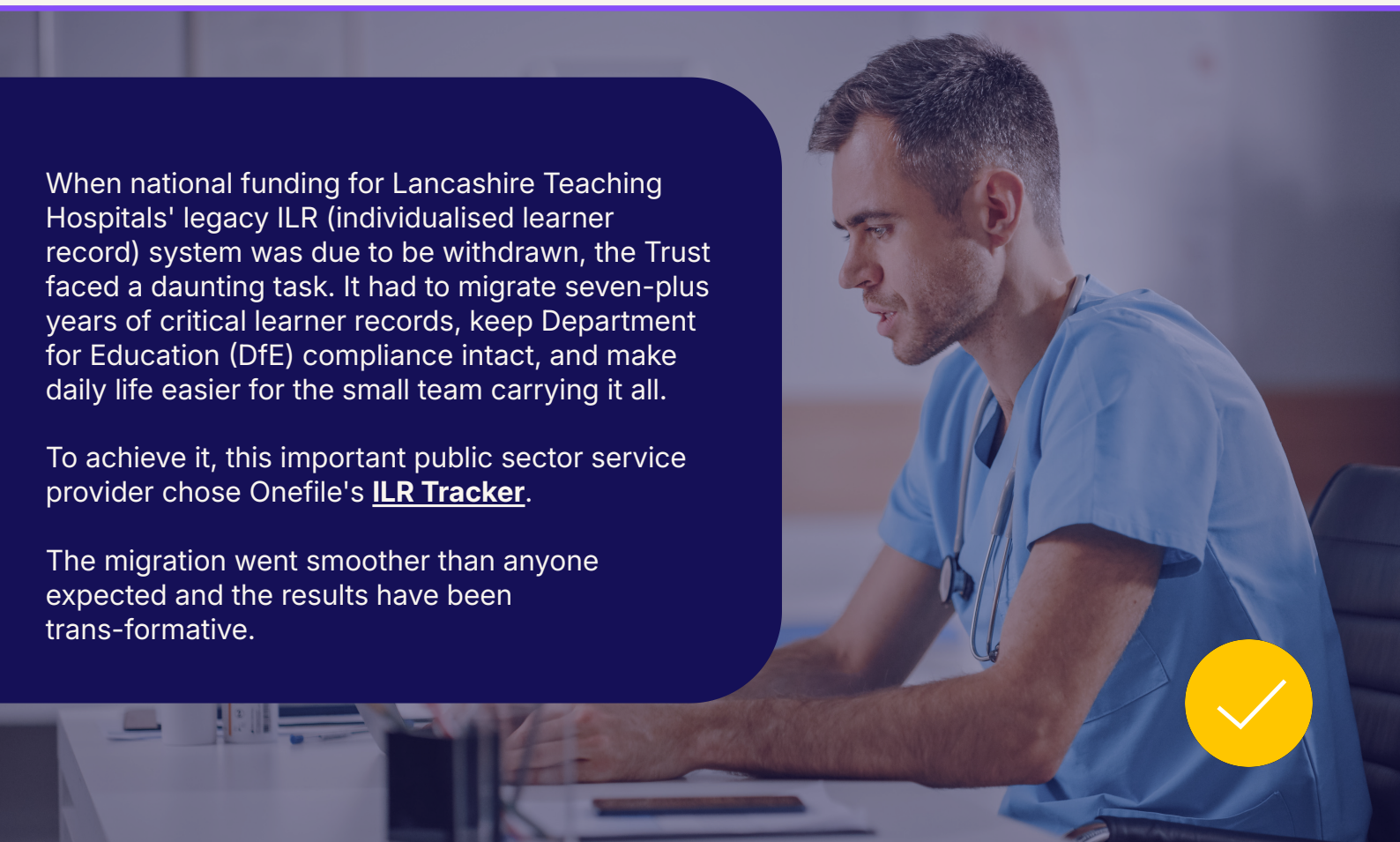




When national funding for Lancashire Teaching Hospitals' legacy ILR (individualised learner record) system was due to be withdrawn, the Trust faced a daunting task. It had to migrate seven-plus years of critical learner records, keep Department for Education (DfE) compliance intact, and make daily life easier for the small team carrying it all.

To achieve it, this important public sector service provider chose Onefile's **ILR Tracker**.

The migration went smoother than anyone expected and the results have been trans-formative.



The challenge

Lancashire Teaching Hospitals NHS Foundation Trust (LTHTr) is one of the largest acute NHS trusts in England, serving up to **1.8 million people** across Lancashire and South Cumbria. Its award-winning apprenticeship programme, **150 active learners**, **85.2% achievement rate**, all Levy-funded is central to how the Trust builds its clinical and operational workforce.

Managing it all: a team of three.

And now with that big, additional challenge; how to replace a legacy ILR system with a platform that can handle a complex migration without disrupting submissions, governance, or learners part-way through their journey. The old system had been causing friction for years, with multiple screens for simple tasks, limited reporting and learner data scattered across platforms and OneDrive. Add to this a monthly routine of downloading reports, manually checking data and working through corrections offline.

Onboarding **20 new learners** took two full working days, and processing a single return-to-learning event took **15 minutes per person**. Clearly, something had to change.

Lancashire Teaching Hospitals NHS Foundation Trust



- Serving up to 1.8 million people
- 150 active learners
- 85.2% achievement rate

Why Onefile

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Onefile provided the best-rounded solution. The ILR dashboard and error-correction functionality was a key driver in selecting the product, and our experience with Onefile felt personalised with quick and effective support when needed

Andrew Stone, Apprenticeship Business Manager, LTHTr



The Trust evaluated several ILR solutions, but Onefile stood out on two counts: the breadth of its integrated functionality and the genuine partnership they experienced and valued with Onefile.

The real-time error dashboard was a decisive factor in their decision. Rather than discovering data problems just before a submission window, Onefile identifies issues as they arise, so the team can fix them on the spot.

The prospect of adding further modules over time also mattered; the Trust wanted a platform that could grow with the programme, rather than a fixed point-in-time option.



The Migration

Seven years of learner records, tied directly to DfE funding, 3 years of which, needed to be migrated. It was the part of the project everyone had been most anxious about. In practice, it was the part that caused the least disruption.

Onefile handled the heavy lifting, validating data before any user testing was needed, running system customisation in parallel with the migration, and supporting the pre-project governance documentation to keep things moving. In the end, the Trust's role was straightforward: export the data and hand it over.

By go-live, the team didn't need a significant training period. The system includes built-in validation prompts that guides users through the process and flags incorrect data in real time.

The whole thing went through without a single unexpected complication.



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“The implementation was a lot easier than expected. What had seemed like it would be a real challenge became a non-event, it just happened,”

Andrew Stone, Apprenticeship Business Manager, LTHTr



The Results

	Before	After
Monthly data error-correction	4 hours	1 hour
Onboarding a new cohort (20 learners)	2 days	Half a day
Processing a return-to-learning event	15 mins per person	1 minute
Systems holding learner data	Multiple	1



With around 15 return-to-learning events each month, that single enhancement alone recovered more than three hours of staff time every month.

Beyond the numbers, having everything in one system has removed the cognitive load of managing parallel records, reduced the risk of accidental data errors through role-based access controls, and given the Education Governance team a single, auditable source of truth.

"Preparing for DfE submissions is now so simple" said Andrew. "Data errors appear on the dashboard in real time, errors at the point of submission just don't happen anymore."



What's next

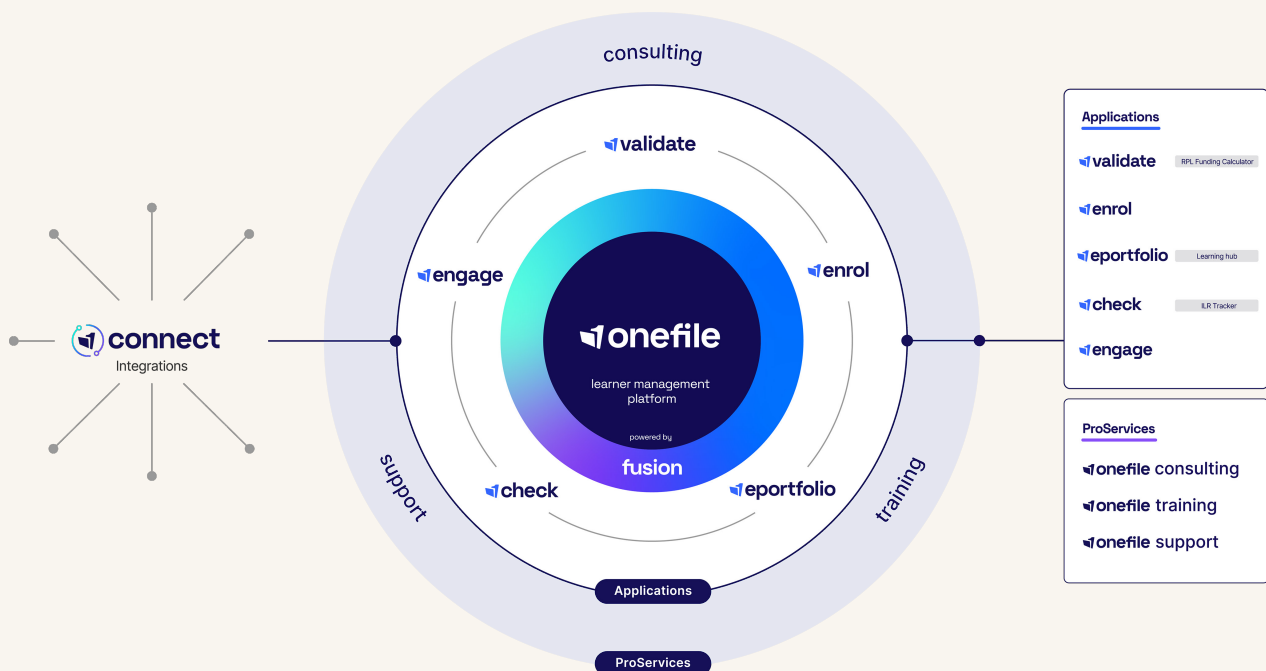
The relationship between LTHTr and Onefile has continued to develop since go-live.

Same-day support responses during the early adoption phase gave the Trust real confidence, and the Onefile team's willingness to act on product change requests reinforced its view of us as a genuine long-term partner.

The Trust is already planning to extend its use of Onefile. It plans to implement the Enrol solution to connect recruitment, enrolment and data management into a single workflow, and explore extending ILR Tracker more widely.

"I would recommend the ILR Tracker solution to other training providers and wouldn't hesitate to share my confidence in migrating legacy data, which had been my biggest concern going in," said Andrew.

"The project was a complete success from start to finish."





Less stress, more time, quality delivered

Let's sum up.

Implementing Onefile's ILR Tracker at Lancashire Teaching Hospitals NHS Foundation Trust removed the daily friction of managing data across multiple systems, gave the compliance team a live view of submission readiness and freed up meaningful amounts of time every month.

With everything consolidated into a single platform, the Trust is now much better placed to grow the programme, meet its governance obligations and deliver a quality apprenticeship experience to learners across Lancashire and South Cumbria.

Ready to see what Onefile can do for your apprenticeship programme?

[Talk to us](#)